



Wyoming County Business Center, Inc. Board Meeting
June 23, 2022 at 3:00 p.m. at the Wyoming County Ag & Business Center
2nd Floor Conference Room
AGENDA

Roll call to establish quorum.

1. Administrative

- A. Introduction and welcome to Brianna Stone to the WCBC Board of Directors
- B. Review/approve minutes from March 24, 2022
- C. Review/approve financial report for March, April & May 2022
- D. Request for Proposals (RFP) will be going out for auditing services. Authorization request by the President of the WCBC to select an auditing firm and sign preliminary agreements for FY 2022 auditing services, a cost engagement letter will be issued by the selected auditing firm for the Board's consideration in the Fall of 2022.

2. Action Items

- A. Appoint a replacement for Jeremy Satchell to serve on the Restart Loan Committee with Jim Pierce and Brian Bieger
- B. Micro Loan request "Diner on the Run" – Underwriting presentation by Brian Bieger

3. Emkay Brownfield Project Update

- A. Authorization for Jim Pierce to enter into a Cooperative Agreement with EPA for the \$500,000 grant.
- B. Authorization for Jim Pierce to issue a RFP and sign a contract with a Qualified Environmental Professional who will provide grant administration, solicit and select an abatement/demolition contractor following the bidding and procurement guidelines from EPA and provide appropriate project oversight.

4. Updates

- A. Micro Loan Program
- B. FastTrac Program
- C. Business Mentorship Program
- D. Business Accelerator Program

5. Other Business

6. Next Meeting: TBD

7. Adjournment