



Wyoming County Business Center, Inc. Board Meeting
September 21, 2022 at 9:00 a.m. at the Wyoming County Ag & Business Center
2nd Floor Conference Room
AGENDA

Roll call to establish quorum.

1. Administrative

- A. Review/approve minutes from June 23, 2022
- B. Review/approve financial report for June, July & August 2022
- C. Review and approve the 2023 WCBC Budget (there was a consensus by email to approve the budget and funding request that was submitted to Wyoming County in August)
- D. Review and approve a five-year cost engagement letter for our new auditing firm EFPR Group CPAs out of Rochester.
- E. Nominate and appoint a permanent Treasurer for the WCBC Board of Directors
- F. Designate a Board member as a second signature on the WCBC bank accounts and for payments greater than \$5,000 (the By-laws dictate it should be either the Treasurer or Secretary)

2. Emkay Brownfield Project

- A. Review and approve updated Board policies to be in compliant with the EPA requirements for administering the \$500,000 Brownfield Cleanup Grant Program.

3. Program Updates

- A. Micro Loan Program
- B. FastTrac Program
- C. Business Mentorship Program
- D. Business Accelerator Program

4. Other Business

5. Next Meeting: TBD

6. Adjournment