



## **WYOMING COUNTY BAC BOARD MEETING**

The WCBAC Board of Directors met on January 12, 2023 at 2:30 p.m. at the Wyoming County Business Center, 36 Center Street Warsaw, New York 14569.

### **1. Roll call to establish quorum**

Chairman Dadd, called the meeting to order at 3:11 p.m., in attendance were: Mark Dadd, Chairman; Rebecca Ryan, Treasurer; Thomas McCormick, Secretary; James Rutowski, Director; James Pierce, Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; and Kevin Zanner, Hurwitz & Fine, Agency Counsel.

Absent: A. Douglas Berwanger, Vice-Chairman; Niccole Hastings, Director; E. Joseph Gozelski, Director; and Scott Gardner, Economic Development Specialist

### **2. Administrative**

#### **A. Review/approve minutes from November 10, 2022 Board Meeting**

The minutes from the November 10, 2022 Board Meeting were reviewed. A motion was made to accept the minutes R. Ryan. The motion was seconded by T. McCormick and unanimously carried.

#### **B. Review and approve Financial Statements from November and December 2022**

R. Marschilok presented the financial reports from November and December 2022. After review the Board approved the financial reports on a motion made by T. McCormick. The motion was seconded by J. Rutowski and unanimously carried.

#### **C. Review/approve WCBAC 2022 Investment Report**

R. Marschilok reviewed the Annual Investment Report for the WCBAC. After review the Board approved the WCBAC 2022 Investment Report on a motion made by R. Ryan. The motion was seconded by T. McCormick and unanimously carried.

### **3. Micro Enterprise Grant Award Recommendation by the Micro Enterprise Committee For Brian Lawrence owner of From This Valley**

A. Brian Lawrence is the owner of "From This Valley" a mushroom growing business that is located in Arcade. The business is planning to sell locally grown mushrooms to retail and health food stores and restaurants. Mr. Lawrence is

requesting a micro-enterprise grant to purchase equipment, furnishings and fixtures for the production and cultivation of edible mushrooms. The Grant Committee has reviewed the request. Mr. Lawrence is a low to moderate income owner, he is completing his training request on the 14<sup>th</sup> and the Committee has recommended approval of the award for \$20,000. After consideration the Board moved to approve the grant request on a motion made by R. Ryan. The motion was seconded by T. McCormick and unanimously carried.

**4. Approve Grant Anticipation loan for Micro Enterprise Grantee Brian Lawrence**

- A. Pierce then asked the Board to consider approving a grant anticipation note for Mr. Lawrence, as has been the practice for the previous grantees. The Board moved to authorize a grant anticipation note for Brian Lawrence on a motion made by J. Rutowski

**5. Other Business**

- 6. Next Meeting** – The next meeting of the WCBAC is scheduled for February 9, 2023 immediately following the WCIDA Board Meeting at 2:30p.m..

**7. Adjournment**

The Board moved to adjourn the meeting on a motion made by R. Ryan, seconded by T. McCormick and unanimously carried.

Minutes prepared by: Robin Marschilok