

WYOMING COUNTY BAC BOARD MEETING MINUTES

The WCBAC Board of Directors met on February 10, 2022 at 3:00 p.m. at the Wyoming County Agriculture and Business Center 36 Center Street Warsaw, New York.

1. Roll call to establish quorum

Vice-Chairman Berwanger, called the meeting to order at 2:59 p.m., in attendance were: A. Douglas Berwanger, Vice-Chairman; Rebecca Ryan, Treasurer; Niccole Hastings, Director; James Rutowski, Director; James Pierce, Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; Scott Gardner, Economic Development Specialist and Kevin Zanner, Hurwitz & Fine, Agency Counsel.

Absent: Mark Dadd, Chairman; Thomas McCormick, Secretary; and E. Joseph Gozelski, Director (joined the meeting at 3:06pm)

2. Administrative

A. Review/approve minutes from January 13, 2022 Board Meeting

The minutes from the January 13, 2022 Board Meeting were reviewed. A motion was made to accept the minutes by J. Rutowski. The motion was seconded by N. Hastings and unanimously carried.

B. Review and approve Financial Statement January 2022

R. Marschilok presented the financial report from January 2022. After review the Board approved the financial reports on a motion made by R. Ryan. The motion was seconded by J. Rutowski and unanimously carried.

3. Update

A. Pierce asked R. Marschilok to update the Board on the WCBAC

Microenterprise Grant Program (MAP). The County was awarded a \$300,000 grant for small businesses and has entered into a sub-recipient agreement with the WCBAC to facilitate the Program. Marschilok informed the Board that since the last report there now has been a total of 40 people interested with 11 completed applications submitted. Of those submitted our grant consultant, at H. Sicherman's office, has completed 4 reviews. Once the reviews are complete, the grant committee will meet to review and make Board recommendations for awards. If there are still funds available after the first round then we will continue to take applications and make awards until the funds are used. The program allows for grant of \$10,000 – 20,000 per applicant.

4. Other Business – There was none.

5. Next Meeting – The next meeting of the WCBAC Board is scheduled for March 10, 2022 immediately following the WCIDA Board Meeting.

6. Adjournment

The meeting was adjourned at 3:07p.m. on motion by J. Rutowski, seconded by N. Hastings and unanimously carried.

Minutes prepared by: R. Marschilok