

**WYOMING COUNTY BUSINESS ASSISTANCE CORPORATION
BOARD MEETING MINUTES**

The WCBAC Board of Directors met on March 12, 2026 at 2:30 p.m. at the Wyoming County Agriculture and Business Center 36 Center Street, 2nd Floor Conference Room Warsaw, NY 14569.

Vice Chairman D. Berwanger called the meeting to order at 3:47 p.m.

1. Roll call:

In attendance were: A. D. Berwanger, Vice-Chairman; Rebecca Ryan, Treasurer; Thomas McCormick, Secretary; Brianna Stone, Director; Daniel Burling, Director; Scott Gardner Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; and Kevin Zanner, Agency Counsel.

Absent: Mark Dadd, Chairman and E. Joseph Gozelski, Director

2. Administrative

A. Review/approve minutes from January 15, 2026

Minutes of the January 15, 2026 Board meeting were reviewed. A motion was made to accept the minutes by T. McCormick and seconded by D. Burling. The motion was unanimously carried.

B. Review/approve financial report from January and February 2026

The financial report from January and February 2026 was reviewed. The financial report was accepted on a motion made by R. Ryan and seconded by T. McCormick. The motion was unanimously carried.

C. Review / approve Annual Investment Report

R. Marschilok reviewed the annual investment report as required for the PARIS Reporting. After review D. Burling made a motion to approve the investment report as presented. The motion was seconded by T. McCormick and unanimously approved.

D. Review and approve the WCBAC audit as presented by Christopher Johnston from EFPR

The Board moved to approve the Audit Report that was presented by Christopher Johnston from EFPR Group, during the IDA Meeting on a motion made by B. Stone. The motion was seconded by T. McCormick and unanimously approved.

Continued

3. Action Item

A. Review the term sheet for the Steele Avenue property development (Arcade)

Gardner stated that this item is listed on both agendas as it will have component involving the WCBAC loan program.

4. Discussion Item

5. Next Meeting – The next meeting will be February 09, 2026

6. Adjournment

The Board moved to adjourn the meeting at 3:55 p.m. on a motion made by D. Burling, seconded by T. McCormick and unanimously carried.

Minutes prepared by R. Marschilok

<https://www.youtube.com/watch?v=VAkzV9WkWbA>