

**US EPA BROWNFIELDS CLEANUP GRANT APPLICATION  
WCBC NORTH - 58 CHURCH STREET, ARCADE NY  
DRAFT NARRATIVE FOR PUBLIC COMMENT**

## **1. PROJECT AREA DESCRIPTION AND PLANS FOR REVITALIZATION**

### **a. Target Area and Brownfields**

#### **i. Background and Description of Target Area**

The project site is in the Village of Arcade, Wyoming County, New York. The Village of Arcade was incorporated in 1871 and today has a population of 1,908.

Industrial development in the Village dates from 1819 when water flowing in Cattaraugus Creek powered mills that manufactured wool, lumber and other products. Industrial operations through 1900s manufactured cheese, furniture, radio tuners, welding equipment and foam products. Despite the relocation of more than 1000 jobs following the sale of the former Motorola plant in the 1980s, the Village remains an industrial center in the region.

A railroad connected Arcade to Buffalo in 1867, leading to development of hotels and warehouses. The Arcade & Attica Railroad continues to operate year-round to transport freight.

The Village serves as a business hub for southwestern Wyoming, southeast Erie, northwest Allegany and northeast Cattaraugus Counties. In addition to having the largest downtown business corridor, the Village is home to a number of small commercial and industrial sites. The downtown area includes approximately 40 businesses; 65 residential units, primarily apartments above businesses; and 2 churches. Twenty of the residential units are in the historic Arcade Hotel, which provides housing to low-income individuals.

The businesses include restaurants, gift shops, a pharmacy, an insurance agency, an appliance store, an employment agency, a popular quilting shop that offers classes, a bank, a collection agency, a beauty shop, a computer service store, a Laundromat, legal and accounting offices, and the Arcade & Attica Railroad station and office.

Arcade's business community has the potential to serve the approximately 200,000 Village Park visitors and the 32,000 visitors who ride the Arcade & Attica Railroad annually.

The Village offices are located a short distance from Main Street on Church Street as is the Arcade Elementary School. The Arcade school is located to the immediate south of the Emkay property.

#### **ii. Description of the Proposed Brownfield Site(s)**

The project site consists of two contiguous parcels (Parcel IDs: 183.9-1-32.1 and 183.9-32.2) located at 58 Church Street in the Village of Arcade. The site is bordered on the south by Cattaraugus Creek, on the east by Church Street, on the north by [North Street] and on the west by [vacant land.] The site is located in a primarily residential section of the Village of Arcade and is bordered by Cattaraugus Creek, which separates the Site from the central business corridor. The Pioneer Arcade Elementary School is near the site

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on the south side of Cattaraugus Creek. Surrounding properties are used for residential, educational and civic purposes. Undeveloped land also occurs along the Cattaraugus Creek corridor in the vicinity of the site. The Village's central business district on East and West Main Street is immediately to the south of the site.

The site is currently vacant and tax delinquent, and was previously utilized as a dairy processing and manufacturing plant. The site adjoins a residential neighborhoods along North Street which consist of single family dwellings and an affordable housing complex.

The site contains the remnants of a building complex comprised of multiple structures. Many of the structures have been subjected to selective demolition and salvage operations over the last decade, and are in a substantially deteriorated state. The western portion of the site is occupied by the remnants of a wastewater treatment facility constructed circa 1963 in connection with the dairy processing and manufacturing operation. The exterior of the site consists of overgrown grassy and wooded areas, areas of demolition debris, as well as gravel and asphalt paved driveway and parking areas.

The chemical and physical hazards associated with the Site represent threats to the community and the environment, and the building complex constitutes both an eyesore and attractive nuisance.

**b. Revitalization of the Target Area**

i. Reuse Strategy and Alignment with Revitalization Plans

Proposed uses in the redeveloped site will include a mix of market rate senior housing and commercial development. A 2021 Market Study reported that there is market support for up to 80 new apartments for high quality units with attractive amenities and features. Business uses can be accommodated on a portion of the site. Both residential and business uses could take advantage of the low-cost electricity available through the Arcade Municipal Electric.

The proposed reuse would advance the recommendations of the 2005 Downtown Revitalization Plan by establishing new housing within walking distance of downtown businesses. Although the site is currently zoned Light Industrial to accommodate its formal use, the Village intends to rezone the site to accommodate a mix of residential and business uses.

The Arcade Village Board of Trustees will host a public meeting in conjunction with its Board meeting on November 16, 2021. The purpose of the meeting is to inform neighboring residents and project partners about the cleanup plan and proposed reuse strategy.

WCBC staff contacted project partners directly to discuss the cleanup plan and proposed reuse. Enclosed letters from project partners document their support.

ii. Outcomes and Benefits of Reuse Strategy

Site cleanup will benefit the target area by removing hazards relating to the presence of friable asbestos in demolition debris and structures throughout the site as well as soils

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contaminated with arsenic, lead, mercury, polycyclic aromatic hydrocarbons (PAHs), and polychlorinated biphenyl (PCB) aroclor-1254.

By addressing these hazards, the project and redevelopment will protect the health and safety of neighboring residents and schoolchildren.

The redevelopment of the site following remediation will help to revitalize the downtown business district and provide needed senior housing. By adding 80 apartments within walking distance of the Village' central business district, the project will support retail and service businesses along Main Street.

The redevelopment will incorporate a vegetated buffer along the north side of Cattaraugus Creek to prevent erosion and provide natural filtration of any contaminants that may be carried in stormwater runoff. The site is not within a FEMA-designated Flood Zone.

WCBC North will ensure that the redevelopment will incorporate rooftop solar and that the buildings are designed to be energy efficient. Geothermal and air-source heat pumps will be considered to take advantage of the low-cost electricity provided through Arcade Municipal Electric.

The project is located within a Potential Environmental Justice Area delineated by the NYS Dept. of Environmental Conservation. Redevelopment will support construction jobs for the low-income residents of this area, stimulate the retail and service economy of the downtown business district which employs many local residents, and protect the health of children attending the Pioneer Elementary School.

**c. Strategy for Leveraging Resources**

**i. Resources Needed for Site Reuse**

As a local development corporation, WCBC North is eligible to leverage funding from developers. In addition, the WC IDA can provide tax relief for industrial development on the site. WCBC North has entered into a Developer Agreement with Frontier Group of Companies to redevelop the site.

As documented in the executed Designated Developer Agreement, WCBC North has contracted with Great Lakes Industrial Development, LLC, which wholly owns Frontier Group of Companies, to conduct demolition of all structures located on the property and to remove all demolition debris. (See the attached Designated Developer Agreement executed on 8/30/21.) This work includes the disposal of a significant amount of asbestos containing material (ACM.)

In addition, GLID also agreed to participate in the NYS Brownfield Cleanup program upon completion of the EPA-funded project to remove underground storage tanks. The partnership between WCBC North and Frontier Group of Companies represents substantial leveraging of the EPA Cleanup grant funding.

**ii. Use of Existing Infrastructure**

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The project site is currently served by public water and sewer lines as well as high-speed internet and access to State highways. The existing infrastructure has sufficient capacity to serve additional customers. The project will benefit from the availability of low-cost electricity (currently less than \$0.04/ kWh) provided by Arcade Electric, a municipal utility (renewable/ clean). No infrastructure upgrades will be needed to support the site reuse.

## **2. COMMUNITY NEED AND COMMUNITY ENGAGEMENT**

### **a. Community Need**

#### **i. The Community's Need for Funding**

Neither WCBC North nor the Village of Arcade has sufficient resources to carry out the cleanup without grant funding. The Village's population is just 1,908 according to the 2020 Decennial Census. The total Taxable Assessed value of parcels in the Village of Arcade was \$119,780,861 in 2021.

#### **ii. Threats to Sensitive Populations**

##### **(1) Health or Welfare of Sensitive Populations**

As asbestos fibers can be dispersed from the site by wind currents, nearby residents and other community members could be exposed. According to the National Cancer Institute<sup>1</sup>, airborne asbestos fibers that are inhaled can accumulate in the lungs, cause scarring and inflammation, affect breathing and lead to serious health problems. Children are particularly susceptible as they travel to and from the nearby elementary school. Youth may be attracted to the derelict site and become exposed more directly by inadvertently disturbing asbestos-containing materials in demolition debris and partially demolished buildings.

The presence of elevated concentrations of arsenic as well as SVOC's and metals in the surface and subsurface soil/ fill at the site presents a threat to the health of neighboring residents and community members. Inhalation of contaminated dust and incidental ingestion of, or skin contact with the contaminated materials.

Arsenic and inorganic arsenic compounds are classified as "carcinogenic to humans" by the World Health Organization (WHO)'s International Agency for Research on Cancer (IARC.) According to the American Cancer Society. The US EPA's Integrated Risk Information System (IRIS) classified inorganic arsenic as a "human carcinogen," based on evidence in human studies of links to lung, bladder, kidney, skin, and liver cancers.

According to the Minnesota Department of Health, "The presence of arsenic, mercury, lead, and cadmium in the environments of young children is of particular concern: first, because children's behavior is more likely to result in exposure and, second, because

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<sup>1</sup> <https://www.cancer.gov/about-cancer/causes-prevention/risk/substances/asbestos/asbestos-fact-sheet#what-are-the-health-hazards-of-exposure-to-asbestos>

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these metals affect the nervous system and, particularly, the nervous system as it is developing.”<sup>2</sup>

According to the International Journal of Environmental and Res Health, most SVOCs can cause cancer, reproductive disorders, nervous system damage, and immune system disruption

(2) Greater Than Normal Incidence of Disease and Adverse Health Conditions

The proposed cleanup strategy includes removal of the asbestos containing materials to eliminate the risk of contact with asbestos fibers. Implementation of this strategy will eliminate the potential for nearby residents and schoolchildren to inhale these materials and thereby significantly reduce the risk of health impacts.

The cleanup plan will also reduce risk of exposure to arsenic as well as SVOC’s and metals in the surface and subsurface soil/ fill at the site, thereby significantly reducing the risk of health impacts from these materials on neighboring residents and schoolchildren.

(3) Promoting Environmental Justice

The project is located within a Potential Environmental Justice Area delineated by the NYS Dept. of Environmental Conservation. Redevelopment will support construction jobs for the low-income residents of this area, stimulate the retail and service economy of the downtown business district which employs many local residents, and protect the health of children attending the Pioneer Elementary School.

**b. Community Engagement**

i. Project Involvement

WCBC North has communicated via phone with project partners and will maintain contact with these parties throughout the cleanup and redevelopment process.

ii. Project Roles

The following table summarizes the role of each project partner.

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<sup>2</sup> <https://www.health.state.mn.us/communities/environment/childenvhealth/chemicals.html>

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Community Project Partners and Roles

Project Partner	Point of Contact	Specific Role in the Project
Pioneer Central Schools	Ben Halsey, Superintendent, 716-492-9300, bhalsey@pioneerschools.org	Pioneer Central School owns the Arcade Elementary School that is located less than 500 feet from the site. The Superintendent will play an integral role in the remediation and reuse strategy along with safety planning measures needed to be in place for the students, who walk by the site to get to school.
Tri-County Kiwanis	Donna Schiener, Member, 585-492-1111, wdcjsheiner@verizon.net	Community Service entity will help in the planning of the remediation and reuse and will staff with volunteers when needed for things such as working to improve the aesthetic of the site.
Buffalo Niagara Waterkeeper	Sarah Costlow, 716-852-7483 scostlow@bnwaterkeeper.org	Support brownfield project with expert advice and technical assistance, assist with identification and pursuit of additional resources and funding.
United Church of Christ	Pastor Josh Bower, 585-492-4530	Will provide meeting space for the community engagement and public gatherings regarding the project.
Wyoming County Health Department	Rob Jines, Director of Environmental Health, 585-786-8890, rjines@wyomingco.net	Health monitoring, consultation and community outreach.
Arcade Chamber of Commerce and Wyoming County Chamber of Commerce and Tourism	Eric Szucs, Director on both organizations, 585-786-0307, eric@gowyomingcountyny.com	Will support business recruitment and community outreach on progress of the project.

iii. Incorporating Community Input

WCBC North scheduled a public informational meeting for November 16, 2021 in conjunction with a regular meeting of the Arcade Village Board to present and request public input on site cleanup plan, the proposed reuse plan and the requested EPA Brownfields Cleanup Grant. WCBC North will provide periodic updates to neighbors and interested organizations throughout the cleanup and redevelopment process. If public meetings are not viable due to COVID 19 restrictions, meetings will be held online via Zoom or similar service.

Village of Arcade officials have been involved in discussions and fully support the grant application and the proposed cleanup plan. The Village will post information on its website to inform residents and other interested parties about the progress of the cleanup and redevelopment.

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### 3. TASK DESCRIPTIONS, COST ESTIMATES, AND MEASURING PROGRESS

#### a. Proposed Cleanup Plan

The Analysis of Brownfield Cleanup Alternatives (ABCA) recommended the following tasks to address the contaminants at the Site includes Spill Remediation, Hot Spot Removal and Cover System (Alternative 2 in the ABCA):

- Asbestos abatement of select portions of the Site Buildings, if necessary, controlled demolition of the Site Buildings, and removal and disposal of debris piles containing ACM.
- Removal of USTs and associated petroleum soil/fill impact, and in-situ treatment of residual petroleum impacted groundwater.
- Excavation and off-Site removal of arsenic and lead impacted soil/fill hot spots.
- Implementation of a surface soil/fill sampling program to identify areas of the Site not intended to be covered by impermeable surfaces that will require a clean soil cover system.
- Construction of a clean soil cover system in areas not covered with impermeable surfaces that have been identified with surface soil/fill exceeding Restricted Residential Use SCOs.
- The implementation of a SMP
- The placement of an environmental easement on the property
- The completion of annual certification of the engineering and institutional controls

The total estimated cost for this alternative is \$1,504,915.

The proposed cleanup plan to be funded through the EPA Brownfields grant includes the controlled demolition, removal and disposal of all asbestos containing materials (ACM). Uncontrolled friable and non-friable asbestos containing materials was found within the demolition debris located on the western portion of the site; uncontrolled friable and non-friable ACM in the form of window glazing, pipe insulation, felt paper debris and roofing material located within the remnants of the Barn Structure; and numerous friable and non-friable ACM including readily visible Galbestos and Transite siding at the Tank building. It has been determined that the demolition debris piles contain asbestos containing materials comingled with building demolition debris. As such, it was decided that all the debris piles should be considered asbestos containing, therefore, handling and disposal should be completed appropriately.

#### b. Description of Tasks/Activities and Outputs

**Task 1: Cooperative Agreement Oversight:** Activities – grant management, ACRES, Qtrly reporting, M/WBE reports, WCBC = 15 days for PM @xxx /HR. Activities include: procure qualified environmental professional and asbestos abatement contractor and demolition contractor (40 CFR 30), advertising costs, and postage and bid interview documents. Attend EPA Brownfields Roundtable/Workshop, travel, National Brownfields Conference, QEP assist with reporting (QEP: 12 reports @xxx /ea = \$xxxx **Outputs:** 12 Quarterly reports and MBE/WBE reporting for the grant.

- 1) Personnel Costs: \$xxxx EPA Grant: \$0 Cost Share: \$xxxx (County general funds)  
PM: XXX hours at \$xxx/hr including fringe = \$xxx

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**Other staff: ?**

- 2) Travel Costs: \$0                                  EPA Grant: \$0                  Cost Share: **\$XXXX**  
**\$XXXX** for PM to attend EPA National Brownfields Conference includes Airfare/Lodging/per diem will be paid out of cost share (in-kind) contribution. **Note: Recommend using some grant funds for travel cost instead of the funding the entire travel line item from the 20% match.**

**Task 2: Community Outreach & Engagement:** This task includes engagement with community. Expenses include staff time, supplies and contractual. The PM will prepare the Community Relations Plan, attend public meetings, and interface with local businesses, residents, and elected officials. Meetings will be held with neighboring property owners. **Outputs:** Community Relations Plan developed, 3 public meetings held, handouts produced, meeting minutes and public comment documented, interaction with elected officials/ businesses/ school community/local stakeholders. 3 neighborhood meetings attended.

- 1) Personnel Costs: **\$XXXX**                  EPA Grant: \$0                  Cost Share: **\$XXXX** (WCBC general funds)  
 PM: **XXX** hours at **\$xxx/hr** including fringe = **\$xxx**  
**Other staff: ?**
- 2) Supplies : **\$XXXX**                                  EPA Grant: \$0                  Cost Share: \$0  
 \$xxxx for placing advertisements in the newspaper and printing outreach material.
- 3) Contractual **\$XXXXX**                  EPA Grant: **\$XXXXXXX**                  Cost Share: \$0  
 QEP (TBD via procurement process) – **xxx** hrs at **\$XXXX/hr** = **\$XXXX**

**Task 3: Site Specific Activities/Cleanup:** This task entail preparation of Asbestos Abatement Plan and the site cleanup. Expenses include staff time and contractual costs of QEP and remediation contractor. WCBC (**identify staff member – Finance Manager?**) will procure the asbestos abatement contractor to perform the site cleanup. Contractual Costs: QEP to develop & execute scope of work. Asbestos Abatement contractor will comply with NYS Industrial Code Rule 56 and all other applicable codes & regulations. **Outputs:** Meet asbestos abatement requirements that meet state requirements, remediation contractor secured.

- 1) Personnel Costs: **\$XXXX**                  EPA Grant: \$0                  Cost Share: **\$XXXXX** (WCBC general funds)  
 PM: **XXX** hours at **\$xxx/hr** including fringe benefits = **\$XXXXX**
- 2) Contractual: **\$XXXX**                  EPA Grant: **\$XXXXXX**                  Cost Share: \$0  
 QEP: **XXX** hours @ **\$xxx/hr** = **\$XXXX**  
 Remediation Contractor – **Total cost estimate for removal and disposal of Asbestos Containing Material (at Davis-Bacon prevailing wages):** Excavation of **xxxx** CY of ACM @**\$XXX/CY** = **\$XXXX**, Equipment rental - **\$xxxx**, Grading of site **XXXX** CY @**\$xxx/CY** = **\$XXXX** (note: include contractor labor costs in disposal/grading)

**Task 4: Oversee Site Plan Cleanup/Redevelopment:** This task includes project monitoring, closeout and redevelopment planning. Expenses include staff time and contractual costs for QEP site monitoring. The PM will meet with the QEP and developer on site redevelopment plans. Contractual Costs: QEP will monitor project to ensure abatement is progressing in accordance with NYS Industrial Code Rule 56, participate in weekly project updates, coordinate with NYSDEC and EPA, and assure all required paperwork and closeout documentation is completed. **Outputs:** Weekly project meetings, cleanup



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funding leveraged, redevelopment partners secured, QEP site monitoring, submission of all state-required reporting until achievement of final closeout.

- 1) Personnel Costs: \$**xxxxx**                      EPA Grant: \$0                      Cost Share: \$**xxxx** (WCBC general fund)  
PM: **XXX** hours @ \$**xxx**/hr including fringe benefits = \$**xxxxxx**
  
- 2) Contractual: \$**xxxxxx**                      EPA Grant: \$**xxxxxx**                      Cost Share: \$0  
QEP: **XXX** hrs @ \$**xxx**/hr = \$**xxxxxx**

i. Project Implementation

WCBC North will contract with qualified remediation specialists to conduct the brownfield cleanup.

WCBC North will devote its own staff for a portion of the grant administration and programmatic oversight activities. WCBC North intends to contract with a qualified grant administrator to prepare required financial and progress reports for submittal to US EPA.

In accordance with the Developer Agreement with WCBC North, Frontier Group of Companies will participate in the New York State Department of Environmental Conservation (NYS DEC) Brownfield Cleanup Program to remediate the contaminated soils and implement the required institutional controls. Frontier Group of Companies will ensure that provisions for ongoing operation and maintenance are incorporated into future lease or property transfer agreements.

ii. Anticipated Project Schedule

WCBC North anticipates completing the demolition and asbestos removal component of the cleanup within two years of receiving notice of the grant award. WCBC North does not foresee any obstacles that would prevent it from completing implementation of the EPA-funded components within the required 3-year period of performance.

iii. Task/Activity Lead

See above.

iv. Outputs

See above.

**c. Cost Estimates**

The cost estimates included in the Analysis of Brownfield Cleanup Alternatives (ABCA) were prepared by LaBella Associates, DPC, an engineering firm with extensive experience in evaluating brownfield sites and preparing cleanup plans and cost estimates.

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**Budget (EPA grant-funded components only)**

		Project Tasks (\$)				
		Task 1	Task 2	Task 3	Task 4	
Budget Categories		Cooperative Agreement Oversight	Community Outreach & Engagement	Site Specific Activities / Cleanup	Oversee Site Plan Cleanup/ Redevelopment	Total
<b>Direct Costs</b>	Personnel					
	Fringe Benefits					
	Travel <sup>1</sup>					
	Equipment <sup>2</sup>					
	Supplies					
	Contractual					\$600,000
	Other (include subawards) (specify type)					
Total Direct Costs <sup>3</sup>						\$600,000
Indirect Costs <sup>3</sup>						
Total Federal Funding (not to exceed \$500,000)						\$500,000
Cost share (20% of requested federal funds) <sup>4</sup>						\$100,000
Total Budget (Total Direct Costs + Indirect Costs + Cost Share)						\$600,000

<sup>1</sup> Travel to brownfields-related training conferences is an acceptable use of these grant funds.

<sup>2</sup> EPA defines equipment as items that cost \$5,000 or more with a useful life of more than one year unless the applicant has a lower threshold for equipment costs. Items costing less than \$5,000 are considered supplies. Generally, equipment is not required for Brownfield Grants.

<sup>3</sup> Administrative costs (direct and/or indirect) for the Cleanup Grant applicant itself cannot exceed 5% of the total award amount (EPA funds plus the applicant's cost share).

<sup>4</sup> Applicants must include the cost share in the budget even if applying for a cost share waiver (see Section III.B.14. for a list of applicants that may request a cost share waiver). If the applicant is successful and the cost share waiver is approved, it will be removed in pre-award negotiation.

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**d. Measuring Environmental Results**

WCBC North will retain a qualified engineering firm to track, measure, and evaluate your progress in achieving project outputs, overall project results, and eventual project outcomes

**4. PROGRAMMATIC CAPABILITY AND PAST PERFORMANCE**

**a. Programmatic Capability**

i. Organizational Structure

WCBC North, LLC will be responsible for managing the expenditure of funds and completing all technical, administrative, and financial requirements of the project and grant.

County Business Center, Inc. (the WCBC), a 501c(3) Not-for-Profit organization. The WCBC has a board consisting of five business and community minded individuals and is administered by a managing staff of three individuals.

James Pierce, President of the WCBC, has acted as the Project Manager and overseen previous site redevelopment projects. He has experience working with the business community, local officials and developers on a variety of projects that have often been complex. He and his staff have experience administering federal grants for development projects including Community Development Block Grants (CDBG) as well as redevelopment planning and finance.

ii. Description of Key Staff

James Pierce, President of the WCBC, will act as the Project Manager for the site redevelopment. Mr. Pierce has overseen several previous site redevelopment projects. He has experience working with the business community, local officials and developers on a variety of projects that have often been complex. Robin Marschilok, Director of Operations, will assist Mr. Pierce with project administration.

WCBC staff have considerable experience administering federal grants for development projects including Community Development Block Grants (CDBG) as well as redevelopment planning and finance.

The WCBC Board of Director's includes 5 individuals with business and community experience. If any of the key staff members should leave before the completion of the requested grant activities the Board has the experience to fill in and complete any necessary items of the project at that time.

iii. Acquiring Additional Resources

The WCBC will procure services from and oversee the work of qualified consultants with extensive knowledge in the redevelopment of Brownfield Projects as well as Brownfields Qualified Environmental Professionals to help with community outreach and EPA reporting.

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WCBA staff intend to contract with a qualified grants administrator to assist with reporting and compliance with program requirements.

**b. Past Performance and Accomplishments**

ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements

As the WCBC North is a newly-created organization, it has never received any type of Federal or Non-Federal Assistance Agreements. However, the WCBC, which is the sole managing member of WCBC North, has administered numerous State and Federal redevelopment grants.

(1) Purpose and Accomplishments

The WCBC successfully managed a grant project and federal funds to successfully complete a \$300,000 Community Development Block Grant (CDBG), funding program from the NYS Homes and Community Renewal. The management of these grant funds included the hiring of the necessary professional services, providing all reporting requirements and technical reports required, management of contracts and accomplishing the goals of the grant agreements.

The WCBC North, LLC's managing staff has had experience with similar grant funded community outreach projects in the past and will adhere to contracting requirements, project scheduling, reporting outcomes and other follow-up items conditioned by the agreement.

The managing staff includes 3 individuals employed by the Wyoming County Industrial Development Agency. Through Management Agreements the Agency staff oversees the activities of three 501(c)3 organizations including the Wyoming County Business Assistance Corporation, the Wyoming County Business Center, Inc. and the WCBC North, LLC. James Pierce, Executive Director of the Wyoming County Industrial Development Agency as well as the President and CEO of the Wyoming County Business Assistance Corporation and the Wyoming County Business Center, Inc. Robin Marschilok, Director of Operations and Jennifer Tyczka, Program Manager are both employees of the Wyoming County Industrial Development Agency and play an integral role in managing the contracted organizations by overseeing compliance reporting with New York State and managing the daily finances of the agencies.

The Wyoming County Business Center managed a grant project and federal funds awarded in 2008 to successfully complete a \$400,000 Community Development Block Grant (CDBG), funding program from the New York State Homes and Community Renewal. The management of these grant funds included the hiring of the necessary professional services, providing all reporting requirements and technical reports required, management of contracts and accomplishing the goals of the grant agreements. The completion of this grant in 2010 provided start-up costs for eight (8) small businesses and the creation of 15 jobs.

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In 2014 the Wyoming County Business Center was awarded a \$40,000 matching fund grant from New York State Electric and Gas to support the funding to implement a 3-year business attraction marketing plan by creating marketing programs designed to attract business investment and create jobs in the County. The grant program which was completed successfully in 2017, helped to raise awareness of Wyoming County strengths among high-level executives, targeted small to medium sized businesses in dairy, agriculture, ag-tech, tourism-recreation and manufacturing industries. The funding provided interactive website micro videos touting business advantages of each targeted industry, developed brochures with site information, key facts and target industry sell sheets for the select industries.

Robin Marschilok, Director of Operations for the Wyoming County Industrial Development Agency has been with the Agency for 15 years. In her time there she has been an integral part of the application process, administration and reporting of several economic development projects awarded grants from the New York State Office for Community Renewal. These grants are federally sourced through the Community Development Block Grant funds and require compliance with Federal rules and regulations.

Some of these projects include:

- a \$1.77M potato and storage project that was awarded a \$390,000 grant in 2006 to help complete the funding necessary, the completed project allowed for 24 new fulltime jobs.
- A \$211,000 grant awarded in 2009 for a rotary parlor project totaling \$6M, the completed grant allowed the farm to remain competitive in the agriculture industry and created 14 new jobs.
- A \$240,000 grant awarded in 2009 for a potato washing and storage facility to complete the funding on a \$2M project, allowing the company to expand its operations and remain competitive in the potato chip industry, the completed project was successful in creating 16 fulltime jobs.
- A \$105,000 grant awarded in 2010 for a medical grade steel manufacturing plant to complete the financing for a \$687,000 warehouse expansion project. The completed project allowed the company to expand its product line and increase ready inventory for distribution, the project created 7 new fulltime jobs.
- A \$90,000 grant awarded in 2009 for a \$250,000 expansion to a truck repair and inspection service business. The completed project allowed the business to expand with an emergency roadside service truck for large vehicles, a service which was not available in the area, and created 5 new fulltime jobs.
- A \$110,000 grant awarded to a custom door manufacture to complete the financing package for a \$1.2M expansion to its product line. The completed project provided the company with the needed space and equipment to expand its product line and created 20 new fulltime jobs.

All the above grants were completed successfully and closed out in good standing by the New York State Office for Community Renewal.

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In 2017, Wyoming County was awarded a \$200,000 Community Development Block Grant (CDBG) from the New York State Office of Community Renewal, for the purpose of financing the Rural Arts Initiative Micro Enterprise Program. The Wyoming County Business Assistance Corporation (WCBAC) was appointed Sub-recipient to administer the Rural Arts Initiative Micro Enterprise Grant. The Project concluded successfully with 12 grant recipients being awarded \$170,000 in funds for their art related small businesses.

In 2018, the Wyoming County Industrial Development Agency and its staff completed the activities for a \$1.3M Multi Model Rail Grant originally awarded from the New York State Department of Transportation in 2009. The Grant completed the funding for a \$1.8M Capital investment project that was complex with having multiple site developments. One site was the relocation of 2,200 feet of the Arcade and Attica Railroad's Spur (tracks) in Arcade, NY. to allow Koike-Aronson, Inc., a leading manufacturer of high-quality metal cutting, welding and positioning equipment, to expand its facility and create 35 new jobs. The grant also helped to fund the construction of a new Truck/Rail Intermodal Facility in Gainesville, NY, the first of its kind in Wyoming County, to provide rail transportation options and reduced shipping costs for local businesses. The Agency staff procured contracts with environmental specialist agencies, a consultant and project management company, contractors for site specific work completed at each location and adhered to all reporting and fund draw down requirements.

(2) Compliance with Grant Requirements

WCBC North staff have consistently complied with all requirements of previous Federal grant awards.