

WYOMING COUNTY BAC ANNUAL BOARD MEETING MINUTES

Thursday September 11, 2025 @ 12:00 p.m. at Farmcraft Brewery 567 Route 20A
Strykersville, NY 14145

MINUTES

Chairman Dadd called the meeting to order at 12:16 p.m.

1. Roll call

In attendance were: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chairman; R. Ryan, Treasurer; Thomas McCormick, Secretary; E. Joseph Gozelski, Director; Brianna Stone, Director; James Pierce, Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; Scott Gardner economic Development Specialist.

2. Administrative

- A. Minutes of the August 21, 2025 Board meeting were reviewed. A motion was made to accept the minutes by T. McCormick and seconded by R. Ryan. The motion was unanimously carried.
- B. The financial reports from August 2025 were reviewed. The financial reports were accepted on a motion made by R. Ryan and seconded by T. McCormick. The motion was unanimously carried.

3. Act of Governance Committee Recommendations

A. Approve Governance Committee Member Appointments

Chairman Dadd asked for a motion to approve the Governance Committee's recommendation to appoint all members of the WCIDA Board to the Governance Committee. D. Berwanger made a motion to accept the Governance Committee recommendations. The motion was seconded by T. McCormick and unanimously carried.

- B. Approve Finance and Audit Committee Member Appointments** Chairman Dadd asked for a motion to approve the Governance Committee's recommendation to appoint all members of the WCIDA Board to the Finance and Audit Committee. D. Berwanger made a motion to accept the Governance Committee recommendations. The motion was seconded by T. McCormick and unanimously carried

C. Approve Recommended Appointments of Board Officers

Chairman Dadd asked for a motion to approve the Governance Committee's recommendation of appointment of WCIDA Board Officers D. Berwanger made a motion to accept the Governance Committee recommendations for the slate of officers as: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chair; T. McCormick,

Secretary; and Rebecca Ryan, Treasurer. The motion was seconded by T. McCormick and unanimously carried.

D. Approve, Adopt and re-adopt Policies and Charter

The Chairman then asked the Board for a motion to accept the Governance Committee's recommendation to approve, adopt and re-adopt policies and charter. D. Berwanger motioned to accept the committee's recommendation to re-adopt the Policies and Charter as written. The motion was seconded by T. McCormick and unanimously carried.

4. Act on Finance/Audit Committee Recommendations

A. Approve, Adopt and Re-adopt Policies and Charter as Recommended Chairman

Dadd asked for a motion to accept the Finance and Audit Committee's recommendation to adopt and re-adopt policies and charter. D. Berwanger made a motion to accept the Finance and Audit Committee's recommendations to re-adopt the Investment Policy, the Finance and Audit Committee Charter. T. McCormick seconded the motion and it was unanimously carried.

B. Approve/Adopt Preliminary Budget for 2026

The Chairman asked for a motion to adopt the budget as recommended by the Finance and Audit Committee. D. Berwanger made a motion to adopt the budget for 2026 as recommended by the Finance and Audit Committee. The motion was seconded by T. McCormick and unanimously carried.

5. Review 2025 Annual Report

Pierce presented the 2025 Annual Report during the IDA Meeting including activities and accomplishments of the WCBAC. The Board approved the Annual Report as presented on a motion made by R. Ryan. The motion was seconded by T. McCormick and unanimously approved.

6. Other Business – There was none.

7. Next Meeting - The next regularly scheduled meeting will be October 9, 2025 at 2:30 p.m. at the Wyoming County Agriculture and Business Center, Warsaw, N.Y.

8. Adjournment

There being no further business to discuss the meeting was adjourned at 12:19 p.m. on a motion made by T. McCormick, seconded by B. Stone and unanimously approved.

Minutes prepared by R. Marschilok

<https://www.youtube.com/watch?v=ZBoimsWbYdM>