

**GOVERNANCE COMMITTEE MEETING
WYOMING COUNTY BAC BOARD OF DIRECTORS**

Thursday, September 17, 2026 @ 12:00 PM
at River Spring Lodge 1961A Church Road Darien Center, NY 14040

MINUTES

Chairman Dadd called the meeting to order at 1:01 PM

1) Roll call to establish quorum

In attendance were: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chairman; R. Ryan, Treasurer; E. Joseph Gozelski, Director; Brianna Stone, Director; Daniel Burling, Director; Scott Gardner, Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; James Pierce, Economic Development Specialist; and Kevin Zanner, Agency Counsel.

Absent: Thomas McCormick, Secretary

2) Review and Approve Minutes

- A) The Committee reviewed and approved the minutes from the September 11, 2025 Governance Committee Meeting on a motion made by D. Berwanger. The motion was seconded by D. Burling and unanimously carried.

3) Recommendations to the IDA Board of Directors

- A) Appointment of IDA Board of Directors officers/recommend slate of officers for adoption
 - i) The Committee agreed to recommend to the WCIDA Board of Directors the appointment of the following slate of officers to the WCIDA Board: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chair; Thomas McCormick, Secretary; and Rebecca Ryan, Treasurer on a motion made by D. Berwanger. The motion was seconded by D. Burling and unanimously carried.
- B) The Governance Committee agreed to recommend to the WCIDA Board of Directors the appointment of all members of the WCIDA Board to the Governance Committee on a motion made by D. Berwanger. The motion was seconded by D. Burling and unanimously carried.
- C) The Governance Committee agreed to recommend to the WCIDA Board of Directors the appointment of all members of the WCIDA Board to the Finance and Audit

Committee on a motion made by D. Berwanger. The motion was seconded by D. Burling and unanimously carried.

D) Review Agency Governance Policies

- i) The Committee moved to recommend to the full Board the readoption of the Procurement Policy on a motion made by D. Berwanger, seconded by D. Burling and unanimously carried.
- ii) The Committee moved to recommend to the full Board the readoption of the Acquisition and Disposition of Real Property policy on a motion made by D. Berwanger, seconded by D. Burling and unanimously carried.
- iii) The Committee moved to recommend to the full Board the readoption of the Policy for Receipts of Accounting, Internal Controls and Auditing Complaints on a motion made by D. Berwanger, seconded by D. Burling and unanimously carried.
- iv) The Committee moved to recommend to the full Board the readoption of the Conflict-of-Interest Policy on a motion made by D. Berwanger, seconded by D. Burling and unanimously carried.
- v) The Committee moved to recommend to the full Board the readoption of the Governance Committee Charter on a motion made by D. Berwanger, seconded by D. Burling and unanimously carried.

4) Adjourn Governance Committee Meeting

Having no further items to discuss the Committee adjourned at 1:02 PM on a motion made by R. Ryan, seconded by B. Stone and unanimously carried.

Minutes prepared by Robin Marschilok

<https://www.youtube.com/watch?v=WMIm6dR-TUY>