

# WYOMING COUNTY BAC BOARD MEETING MINUTES

The WCBAC Board of Directors met on October 10, 2024 at 2:30 p.m., (immediately following the IDA Meeting), at the Wyoming County Agriculture and Business Center 36 Center Street, 2nd Floor Conference Room Warsaw, NY 14569

Chairman Dadd called the meeting to order at 3:10 p.m.

## **1. Roll call:**

In attendance were: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chairman; E. Joseph Gozelski, Director; Niccole Hastings, Director Thomas McCormick, Secretary; James Pierce, Executive Director; Robin Marschlok, Director of Operations; Jennifer Tyczka, Program Manager; Scott Gardner Economic Development Specialist and Kevin Zanner, Agency Counsel.

Absent: Rebecca Ryan, Treasurer and James Rutowski, Director

## **2. Administrative**

A. Minutes of the September 12, 2024 Annual Board meeting were reviewed. A motion was made to accept the minutes by J. Gozelski and seconded by T. McCormick. The motion was unanimously carried.

B. The financial reports from September 2024 were reviewed. The financial reports were accepted on a motion made by D. Berwanger and seconded by T. McCormick. The motion was unanimously carried.

C. Review and complete annual Board member compliance documents – The Board members present, completed the required documents.

## **3. Action Items**

### **A. WCBAC Microenterprise Grant Committee Recommendations**

**The WCBAC's Microenterprise Grant Committee has made the following recommendations for awards from the first phase of funding of the microenterprise grant program (a total of \$255,000 is available for granting):**

<u>Name of the Applicant, Business Name and Location</u>	<u>Request Amount</u>
• Jessica Scheidt, Sunshine Speech Therapy, Wyoming	\$20,000
• Stephanie Russell, Studio Café, Warsaw	\$20,000
• Rick Ryan, Rix Carpet Cleaning, Warsaw	\$20,000
• Melinda Martin, High Ridge Herefords, Sheldon	\$20,000
• Jack Wilson, Perry Woodworking and Trades, Perry	\$20,000
Total Grants Requested	\$100,000

Pierce reviewed the summary included in the packet explaining each of the applicant's history and need for the grant funds. After he was done presenting the recommendations from the Grant Committee, the Board passed resolutions to award the grant funds to each of the applicants recommended on a motion made by J. Gozelski. The motion was seconded by T. McCormick and unanimously carried.

**B. Authorize approval of Grant Anticipation loans for the Microenterprise Grantees if needed without any fees or interest to be charged.**

As has been done in the past the Board authorized the use of a Grant Anticipation loans for the Microenterprise Grantees, if needed, without any fees or interest to be charged on a motion made by J. Gozelski. The motion was seconded by T. McCormick and unanimously carried.

4. **Other Business** - None

5. **Next Meeting** – The next meeting will be November 14, 2024

6. **Adjournment**

The Board moved to adjourn the meeting at 3:32 pm on a motion made by T. McCormick, seconded by N. Hastings and unanimously carried.

Minutes prepared by R. Marschilok

<https://www.youtube.com/watch?v=4fPIHKIG9VE&t=9s>