



Wyoming County Business Center, Inc. Board Meeting
January 17, 2023 at 3:00 p.m. at the Wyoming County Ag & Business Center
2nd Floor Conference Room
AGENDA

Roll call to establish quorum.

Accept Rick Fish Sr.'s resignation and welcome Rick Fish Jr. to the Board of Directors

1. Administrative

- A. Appoint a new Chairman for the WCBC Board of Directors
- B. Review/approve minutes from September 21, 2022
- C. Review/approve financial report for September-December 2022
- D. 2022 Audit Overview with Joe Kehm from EFPR (the WCBC's new auditing firm)
- E. Review and approve new policies in order to be in compliance with receiving and administering the Federal EPA Brownfield Cleanup Grant for the Emkay site
- F. Review/approve the WCBC Investment Report

2. Action Items

- A. Consider the removal of any sunset date for the Restart Wyoming Loan Program (it expired on 12/31/2022) and rebrand it with a new name.
- B. Consider the renewal of the annual \$5,000 investment with Invest Buffalo Niagara for business attraction marketing, developing business leads, developing regional economic development studies and strategies and providing us a seat on the Board of Directors.
- C. Authorize the President to execute the annual MOU with the IDA for the administration of the WCBC at a cost of \$20,000.
- D. Authorize the President to execute the annual contract between Wyoming County and the WCBC for economic development services for \$70,000.

3. Emkay Project Update

4. Program Updates

- A. Micro Loan Program
- B. FastTrac Program
- C. Business Mentorship Program
- D. Business Accelerator Program

5. Other Business

6. Next Meeting: TBD

7. Adjournment